

Microsoft Office Word 2010

I have just finished writing my Word 2010 Lessons.

It consists of 5 sessions to learn Basic; Intermediate and Advanced Word 2010 and 4 Sessions on "Mail Merge".

It is not possible to have the "Mail Merge" without 1st having gone through the Basic; Intermediate and Advanced Word 2010 Sessions. I am ensuring that my students have enough general knowledge of Word to enable them to understand the "Mail Merge" side of Word.